

Checking You Minimum

Via the Website:

Sign in to the member portal found at www.ligoniercountryclub.com with your email address (must be the main account holder's log in)

Select "Minimum Usage" on the left side of the screen, about 9 tabs down

The screenshot shows the Ligonier Country Club member portal. The left sidebar contains a menu with the following items: PROFILE, LCC NEWS, LIVE TEE SHEET, BOOK TEE TIMES, PICKLEBALL, EVENT REGISTRATION, CHARGES ON ACCT, PAY ON ACCOUNT, and MINIMUM USAGE (highlighted with a red circle). The main content area is titled 'MINIMUM USAGE' and displays a table of minimums. A red circle highlights the table, and a blue arrow points to the 'Balance' column.

Class Type Name	Department	Frequency	Minimum Spend Requirement	Actual Spend	Balance	From Date	To Date	IsClosed	Action
F&B Minimum - Monthly	Alcohol, Food, Event F&B, Drinks/Snacks	Monthly	\$100.00	\$4.50	\$95.50	Mar 16, 2026	Mar 31, 2026	No	View Ledger
F&B Minimum - Quarterly	Alcohol, Food, Event F&B, Drinks/Snacks	Quarterly	\$350.00	\$0.00	\$350.00	Apr 01, 2026	Jun 30, 2026	No	View Ledger

Columns descriptions, from left to right.

1. **Minimum Type.** This picture shows the two main types of minimums for 2026. Your view will be different. If you have a rollover, you may see more than one minimum not closed. Refer to the dates
2. **Department.** This is what items in our inventory system count towards minimum
3. **Frequency.** Minimum is based on monthly or quarterly
4. **Spend Requirement.** The total amount monthly or quarterly that is required
5. **Actual Spend.** What has been spent towards the requirement
6. **Balance.** What's left to spend in the month or quarter
7. **From Date and To Date.** This is where you can see what date range the minimum is for. In the case that you have a rollover, you can check these dates to find what's active
8. **IsClosed.** Active or upcoming minimums will say "no"
9. **Action.** "View Ledger". Here you can see what sales in the month have counted towards your minimum. This will include all purchases under you or your submember(s), regardless of how it was paid. Not all purchases may appear on your Charges on Account. (examples below)

The screenshot shows the 'Minimum Ledger' window. It displays a table of transactions for a monthly minimum. The table has columns for ID, Date, Description, Amount, Balance, and Action. The total requirement is \$100.00, with \$4.50 applied, leaving a remaining balance of \$95.50.

ID	Date	Description	Amount	Balance	Action
103807	24 Mar 2026, 11:43 PM	Refund	\$-3.23	\$4.50	View Receipt
103806	24 Mar 2026, 11:43 PM	Refund	\$-7.50	\$7.73	View Receipt
103790	24 Mar 2026, 09:11 PM	Purchase	\$4.90	\$15.23	View Receipt
103031	16 Mar 2026, 09:41 PM	Purchase	\$3.23	\$10.73	View Receipt
103030	16 Mar 2026, 09:41 PM	Purchase	\$7.50	\$7.50	View Receipt

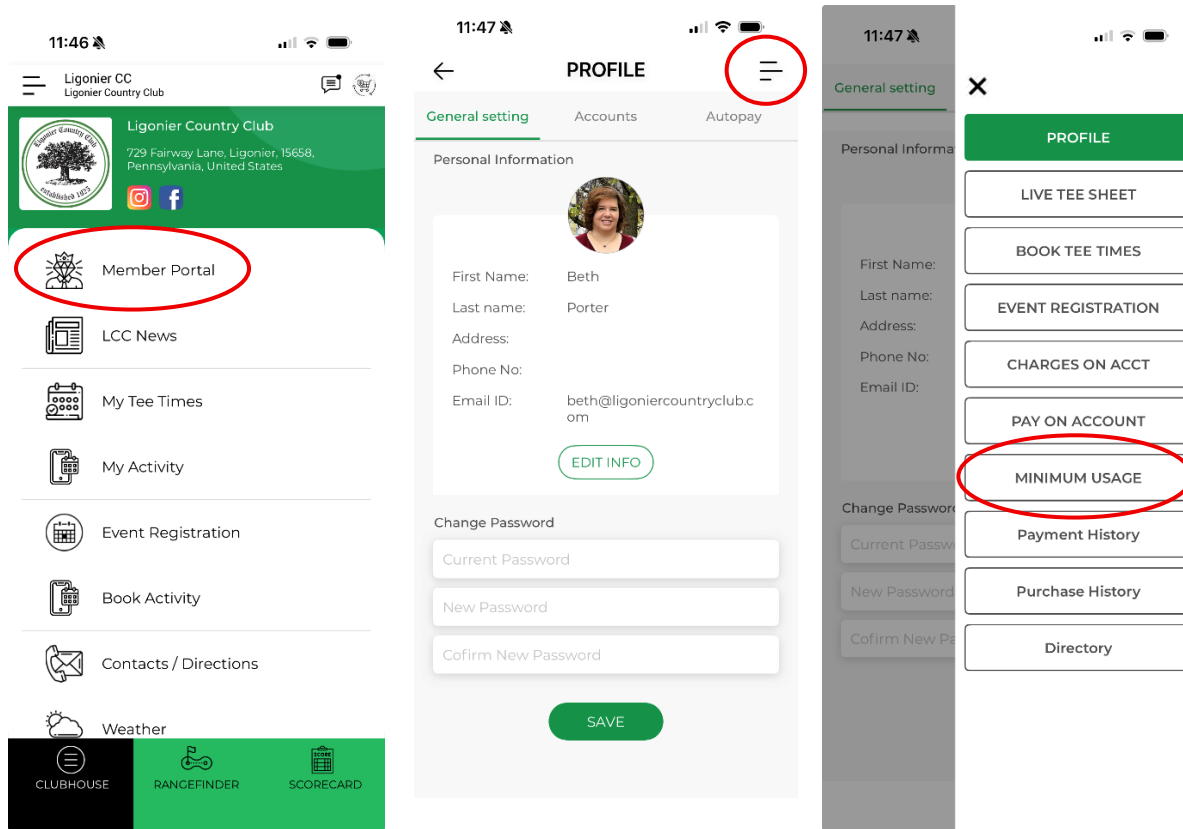
The screenshot shows a receipt for a purchase of a Chocolate Peanut Butter Pie. The receipt includes the Ligonier Country Club logo and address, the sale number, date, customer information, and a table of items purchased.

S.No.	Product	Quantity	Amount
1	Chocolate Peanut Butter Pie	1	\$4.50

Total Item: 1, Total: \$4.50
Service Charge: \$0.00
Tax: \$0.27
Grand Total: \$4.77
Payment Summary: Membership Account Charge: \$4.77, Membership Id: Emp0002

Via the Mobile App:

Select Member Portal in the app, and then select the three-bar menu button on the top right of the screen to open the portal menu. Select the Minimum Usage tab.



This app currently does not have the ledger option