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# RULES AND REGULATIONS

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Ligonier Country Club



MARCH 12, 2025  
LIGONIER COUNTRY CLUB  
729 Fairway Lane, Ligonier, PA 15658

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*Ligonier Country Club directors, managers, staff, and members will always follow all state and local requirements, including but not limited to prevailing liquor laws, health codes, and mitigation efforts and shutdowns as required by proper authorities.*

*These Rules and Regulations are subject to change at any time.*

## INTRODUCTION

Outlined in the following pages are the Rules and Regulations of Ligonier Country Club established by the club management and Board of Governors. It is the club members and all club guests' responsibility to be familiar with and abide by all club rules and regulations. The Rules and Regulations detailed below apply to all full-time Golf Members, Social, Evening, Junior, and any Guest and Outside Party individuals who are on the Ligonier Country Club's (LCC) property.

LCC does not discriminate based on race, religion, sex, sexual orientation or any other such factors when accepting membership applications. Membership may be denied for other reasons during the application process such as past issues at this or other clubs, or through valid objections by existing members.

As a member, by signing the membership application and by continuing payment of yearly dues, LCC members have agreed to be governed by the Club's Bylaws and these Rules and Regulations.

Members are responsible for familiarizing themselves with the rules and any updates that often occur on a yearly basis.

It is the duty of all LCC Board Members and staff to enforce these rules. Any repeated or blatant offense to these rules will result in disciplinary actions, including but not limited to reprimand, suspension of privileges and/or expulsion.

## Behavior Policy

The Board of Governors will be assisted by the General Manager in their efforts to make LCC a positive experience, a peaceful place and a comfortable atmosphere for our members and guests to enjoy. To ensure a peaceful atmosphere for all, LCC will not tolerate any behavior, verbal or nonverbal, by any individual (LCC members, family members, guests, or public patrons) on the premises of the Club that is inappropriate, abusive, verbally, and/or physically threatening towards another person, their property, or property of the Club. Any violations reported to the General Manager will be directed to the Board of Governors or can be reported to the Board by any member.

Such behavior will be considered a violation of these Rules and Regulations and/or the Bylaws of the Club. Appropriate action, as defined within the Bylaws, Article VII, Section 7, Reprimand, Suspension and Expulsion will be followed. Assaults toward and/or upon another person or any property will result in immediate suspension and/or expulsion by the Board. Legal authorities will be contacted for removal from the Clubs' premises, if warranted.

Premises are under video surveillance 24/7.

## Harassment and Sexual Misconduct

The safety of our members and staff is of the utmost importance. Inappropriate actions of members, guests or employees should always be reported to management or the Board of Directors.

- No one has the right to harass our members or employees, sexually or otherwise. Any person on LCC property who is found guilty of harassment will be expelled. Also, if

representatives of our contractors or vendors harass our members or employees, we will demand that the company they work for take disciplinary action and/or refuse to work with this person in the future.

- Harassment is about how we make others feel. Many do not consider behaviors like flirting or sexual comments to be sexual harassment, thinking they are too innocent to be labeled that way. But, if something you do makes others uncomfortable, or makes them feel unsafe, you must stop. Our staff is encouraged to dissuade or report behavior that makes them uncomfortable.
- We assume every sexual harassment claim is legitimate unless proven otherwise. We listen to victims of sexual harassment and always conduct our investigations properly. Occasional false reports do not undermine this principle.
- We will not allow further victimization of harassed members or employees. We will fully support those who were harassed and will not take or allow any adverse action against them.
- Those who support or overlook sexual harassment are as much at fault as offenders. Anyone who witnesses an incident of harassment or has other kinds of proof should report it to management or the Board of Governors.

## Discipline Policy

1. Members are responsible for their own conduct and for the conduct of their family members and guests. Any member whose conduct or whose family's or guest's conduct shall be deemed by the Club to be improper or likely to endanger the welfare, safety, harmony or good reputation of the Club or its members, may be reprimanded, and also include: (i) failure to meet eligibility for membership; (ii) submitting false information on the application for membership; (iii) misrepresenting a non-member as a member; (iv) failure to pay the required membership dues, fees and charges or any outstanding balance on the member's Club account in a proper and timely manner; (v) failure to abide by the rules and regulations as set forth herein and as established by the Club; or (vi) abusing Club personnel or employees.
2. The Club may reprimand, suspend, or expel a member and/or his or her family and/or guests from some or all the privileges of the Club. Specific disciplinary actions may be listed.

## Beverage and Food (Coolers/Outside)

Outside food and beverages are prohibited. The entire course, parking lot and all buildings are regulated by the PLCB. PLCB regulations prohibit outside alcohol on the premises. All food and beverages consumed on the Club premises must be purchased at the Club.

Violators will receive the following:

Members per infraction:

1. Warning letter with opportunity to appeal as prescribed in the Bylaws
2. Removed from premises for 1 day, \$250 fine
3. \$500 fine and suspension for one week
4. Permanently banned from the club

Non-members per infraction:

1. Removed from premises for day
2. Removed from premises for remainder for one year/golf season
3. Permanently banned

Also, in accordance with our PLCB license, only members of LCC may purchase alcohol from the club. (Guests participating in a function with reservations may purchase alcohol during the hours of the function or the day of their visit.)

## Cell Phones

When on the course, all phones should be used only to report emergencies, equipment problems or course damage.

When dining at the club, cell phones should be on silent or vibrate mode. If it is necessary to take a call, please excuse yourself from the dining area.

## Dress Code

To avoid unpleasant circumstances and embarrassing situations, we ask that you adhere to the following rules of dress for all areas of the Club. Members are responsible for acquainting their guests, including children, with these dress code rules. The General Manager, Club Professional, or Tee Starter has the authority to judge appropriateness of dress and enforcement.

We require proper golfing/casual attire befitting a private country club where dining and socialization occurs by ALL patrons (public, guests, and members). Shirts and shoes are always required. Proper attire is expected and defined as being neat, clean, and in good condition. No jogging attire, tank tops, or halter tops are permitted at any time.

## Course Attire

- Only approved golf shoes are permitted on the course and practice areas
- Denim material is prohibited on the golf course and practice areas from April 1<sup>st</sup> through October 31<sup>st</sup>.
- Shirts, unless properly banded at the bottom, must be tucked in on the course.
- Playing without shirts or in any undershirt is forbidden, and no attire may bear improper imprints.
- Rules of dress may be altered or suspended in the event of a themed party.
- Appropriate attire may include current trends

## Appropriate Attire

Tailored Shirts	Golf Slacks and Shorts	Gore-Tex or Nylon all-weather gear
Bermuda Shorts	Women's Collarless Tops	Skorts
Fashionable Sweatshirts with Collar or Turtleneck exposed		

## Inappropriate Attire

Halter Tops	Coaching Shorts	T-shirts	Tank Tops
Racquet Ball Shorts	Spandex	Short-Shorts	
Tennis Shorts	Sweatpants	Exposed Shirt Tails without Banded Bottom	
Jogging Pants	Cut-Off Shorts	Gym Trunks	Boxer Type Shorts

## Dining Attire

- Business, business casual or golf attire are generally accepted styles for dining and events
- Denim will be permitted year-round in the clubhouse and on the patio provided it is tasteful and in good repair. Denim must be free of tears, holes, rips, tatters, or frays.
- Jackets are not required.
- Rules of dress may be altered or suspended in the event of a themed party.

## Smoking and Drugs

While on the property, consumers of all such products and their resulting waste are responsible for properly disposing of the waste in trash containers and for the removal of all such products from the property.

While in dining areas, smoking is prohibited in all indoor areas of the Club, under the cover of the pavilion, and during food service on the pavilion patio.

Illegal substances are not allowed on the premises at any time. The use or sale of any illegal drug or substance, or sale of any prescription drug at the Club is forbidden. Any member or guest who violates this policy will be reported to the authorities. Members violating the policy will be immediately suspended by the Board pending adjudication of the offense. Guests in violation of this policy will not be permitted to return to the Club.

## Golf Operations

As a matter of common practice, protection, and the preservation of pleasant relationships at LCC, we ask that all members be responsible for the observance of the golf rules and regulations outlined below. It should also be the responsibility of all of us to report to the Golf Committee, in writing, any flagrant infractions of the golf etiquette and/or the regulations that are established by the Club.

- All play must begin at the First Tee following Golf Shop check in. Only the Pro or GM can approve play off #10
- Practice on the Golf Course is prohibited. Practice is restricted to the driving range and practice greens.
- The use of the club head to retrieve your golf ball from the cup is prohibited.
- Singles are not permitted on Saturdays, Sundays, or Holiday mornings.

- No more than four (4) persons may play in a group at any time during the golf season. The shop, at their discretion may permit 5-somes if scheduled play for the day allows. A group of five should always allow a smaller group to play through.

## Golf Shop

The Golf Shop and Locker Room opens 30 minutes prior to the first tee time and closes one hour before sunset or as posted. The Shop may close if inclement weather or other circumstances close the course, without member notification.

During March and November hours depend on weather and playability. Golf days may also be available in February and December if weather allows for play. The Golf Shop is closed on Mondays during March, April, October, and November.

## Course Opening/Closing

Full golf members with no green fees or time restrictions, can golf all year as long as the weather allows. All others are welcome March through November.

It is mandatory that all golfers register in the Golf Shop before they commence playing. Such registration allows the Golf Shop to know who is on the course in the event of an emergency. No golfers are allowed on the course before the official starting time.

All players must be familiar with the Rules, Regulations, and Etiquette of Golf and always observe them. USGA Rules govern all play, except as modified by local rules posted on the Score Card, at the Golf Shop or at the #1 Tee.

Golf scores are expected to be posted from April 1<sup>st</sup> to November 14<sup>th</sup>.

## Handicaps

All handicaps will be assigned according to USGA procedure. Each player is responsible for correctly and promptly entering his/her score after completion of each round. The player will enter each adjusted score into the computer to tabulate handicaps.

LCC is part of the Golf Handicap Information Network (GHIN). Please inform the staff of your intention to establish a handicap. If one exists at another club, please tell the staff and they will check if you need to pay a second fee or not. Active members are billed March 31<sup>st</sup> according to the previous year's usage list.

## Lightning

When weather, capable of producing lightning, approaches the area (within 10 miles), all golfers should use extreme caution. If a lightning storm is imminent, the golf staff will sound a siren. When the siren sounds, all golfers are required to leave the course or seek shelter immediately. Golf carts are not lightning proof. Do not shelter under a tree as they conduct lightning to the ground.

The following disciplinary action will occur for those found golfing during a lightning warning:

1. Verbal Warning, 2. No play for two weeks, 3. No play for one month



Outside activities may resume when authorized by the Golf Shop staff after 15 minutes pass from the last lightning strike. Golfers, resuming play, are expected to immediately return to the course at their previous location and resume play. Golfers not abiding by this will lose their position on the course.

Please also note that lightning is difficult to predict and the lack of a siren warning on any occasion is no assurance of safety against lightning. Play is always at your own risk.

## Music

Golfers are permitted to play music on the golf course provided it agrees within your golf group and cannot be heard by another group.

## Pace of Play

Golfers are expected to play in a timely manner. It is expected that players will complete nine holes in two (2) hours or less, and eighteen holes in (4) four hours, fifteen (15) minutes. No more than three (3) minutes is permitted for searching for a ball. Slow players are expected to permit a trailing group to play through, provided that the next hole is open. Slow play can be a problem, and it is important to remember that it is the pace of play, not the time it takes to proceed to the next tee if they have become more than a hole behind the group ahead.

On weekends and other selected days, each group will be timed. Any group taking more than four (4) hours (15) minutes [4:15] and is not keeping up with the previous group, will be issued a warning letter. Repeated violations of Pace of Play may result in the loss of weekend playing privileges.

Remember to stay right behind the group in front of you, not just ahead of the group behind you.

## Respect for Other Golfers

Enjoyment of the game depends on course etiquette, mutual respect, courtesy, and consideration of other players. Accordingly, all players shall observe the Rules and Regulations as set forth herein; replace divots and repair ball marks on greens; rake sand bunkers; do not litter the course or Club property; abide by the USGA Rules of Golf and Local Rules; avoid profanity, vulgar language; and respect the rights of others.

Players should not engage in threatening or provocative actions toward others. Such behaviors show a lack of decorum and are unbecoming of members of the LCC and subject to discipline, suspension, and/or expulsion.

## Golf Course Maintenance

To ensure optimal playing conditions, it is essential that all members and their guests respect the golf course and the grounds maintenance crews. Under some circumstances, it may be necessary to interrupt play for course maintenance activities. Be mindful of employees' safety as you play through.

It is the responsibility of each member and their guest(s) to maintain or improve course conditions during play. Ball marks found on the greens are to be repaired. Divots in the fairway are to be

repaired or replaced. Bunkers are to be raked after playing from one, and the rakes are to be left outside the bunkers, preferably to the side or rear of the bunker, not between the bunker and the green. Knock all sand off shoes before approaching the green.

## Practice Range

The Range is included with all full golf memberships. Social members and guests may purchase a day pass or yearly pass from the Golf Shop.

Before proceeding to the range, please check in with the Golf Shop. To ensure safety of all golfer's maximum carry distance is limited to 200 yards.

Only golf balls provided through the Golf Shop either through direct purchase by the bag or yearly pass can be used at the Range, unless the range is provided as part of an event. Players may take a cart to the range, if one is available; you must receive a cart key from the shop.

Weather conditions may dictate the closing of the practice facility at any time. When the range is closed for maintenance, no practicing is permitted until the range is reopened.

## Hours of Operation

- From April 15<sup>th</sup> through October 31<sup>st</sup> the Practice Range is open during Golf Shop hours.
- The range is closed from 3:00 pm Wednesday to 11:00 am Thursday for weekly maintenance.

## Cart Barn and Storage

The cart barn will be manned/monitored until dusk or until the final carts are returned for the day. All carts are to be returned to the cart barn or a designated area upon completion of the round. Any damage or mechanical problems must be reported at this time.

Members and/or guests are not permitted in the cart barn.

Members and their guests are reminded that neither LCC nor its Club Professional is financially responsible or liable for property kept or stored in the Clubhouse, Cart Barn or Golf Shop. It is suggested that members check with their insurance agents to be certain that these are covered in case of fire, theft, or other loss.

## Cart Operations

Members and/or guests must sign for a golf cart when they register at the Golf Shop. Persons who sign for the cart will be responsible for any damage that occurs to the cart.

1. To operate a golf cart the driver must be at least sixteen (16) years of age and have a valid driver's license.
2. No more than two (2) persons are allowed to ride in a cart.
3. Only two (2) golf bags are permitted on the golf carts.
4. When operating and/or riding in a golf cart, standing up or leaning out of the cart is forbidden.
5. Driving at excessive speeds or in a reckless manner is not permitted.

6. Cart users are required to protect themselves from any liabilities by being adequately insured. The Club assumes no liability for accidents created by golf carts.

## Cart Rules

1. In a group, no more than one (1) single rider is permitted.
2. Golfers utilizing a riding cart are requested to use the cart path as much as possible. To help maintain the quality of our fairways, one is encouraged to use the 90-degree rule when leaving the cart path.  
**90-Degree Rule:** Leave the cart path at the location of your ball, proceed to your ball, hit, and return directly to the cart path.
3. During inclement weather, “cart path only” signs will be posted. Medical dispensations may be granted.
4. Respect for our common property should dictate that cart users avoid wet areas and ground under repair.
5. Motorized riding carts are not permitted closer than 30 feet to the greens on the fairways or the rough, or 10 feet from the teeing grounds. Carts should return to the cart path before reaching the cart path marking. Those who abuse the cart rules will face the consequence of losing cart privileges, suspension, and/or expulsion.
6. All cart signs, printed rules and/or cart path markings should always be observed.
7. Should there be an open hole immediately ahead of any group the following group should be extended the privilege of playing through if the leading group agrees. This is a courtesy, which both speeds play and fosters friendly participation.
8. Carts are to return to the cart barn by dusk.

## Hole-by-Hole Restrictions

- No Motorized Carts are permitted within 30 feet of any green or bunker.
- Motorized Carts may travel onto fairways only at 90 degrees from cart paths or rough.
- Motorized Carts must stay on the cart path on ALL Par 3s.
- Motorized Carts must never be behind any greens, NO EXCEPTIONS.
- Motorized Carts must never be on the opposite side of any green.
- No Motorized Carts are permitted on the right side of #1, #3, #6, #12, and #13.
- No Motorized Carts are permitted on the left side of #2, #4, #9, #11, #14, #15, #16, and #18.
- Push and Battery-Operated Carts must avoid green collars and approaches, and tee boxes.

## Tee Times

### Starting Time Reservations

Starting times will be observed between the hours of 8 a.m. and 6 p.m. on all weekdays, Saturdays, Sundays, and holidays. Tee times are always required.

General start times will be as follows but may be adjusted according to weather.

<b>May - August</b>	<b>8:00 am Mon-Fri</b>	<b>7:30 am Sat/Sun/Holidays</b>		
March	10:00 am	April	8:30 am	
September	8:00 am	October	9:00 am	November 10:00 am

## Cancellation of a Tee Time

Please be sure to notify the Golf Shop if you are unable to make your starting time. Anyone who habitually does not show up or call to cancel a starting time will lose the right to reserve a starting time. We reserve the right to charge fees for no shows.

## Online Reservations/Cancellations

Online tee time reservations are available. Reservations will be available two weeks out at a time, which may be adjusted by the shop at any time to suit business. You can also see any upcoming tee times within 2 weeks. Tee times further out can be made by contacting the Pro.

Tee times can be canceled online up to 24 hours prior to start time. The club reserves the right to institute a late cancellation policy or fee at any time.

## Cancellation Notice of Club Event

There will be a 48-hour cancellation notice required for all club events. If we do not receive your notice in advance, you may be charged in full for the event according to your reservation.

## Golf Groups

Golf Groups may arrange for a block of times for their group on Saturday and Sunday. Each group must provide a definitive number of golfers with member names to the Golf Shop or via online tee times by 1:00 pm Thursday of the given week, so that unused time slots may be opened to the rest of the membership. The Golf Shop will work with group “captains” to make this process as easy as possible.

Groups are asked to make foursomes, rather than all threesomes to help accommodate the entire membership. Open tee times may be booked if additional time is needed, but it cannot be used as a placeholder.

## Proprietary Memberships

Proprietary memberships, when available, cost \$500. Full golf members with at least one year and in good standing are eligible. Applications are available in the office. The stock must be surrendered within one year after resignation as a golf member. The Proprietary share will be redeemed for the price paid as stated on the share certificate.

## Golf Privileges

### Evening Golf

Evening members may play an unlimited number of rounds after 3:00 pm. Tee times before these times are prohibited except for golf events open to social members. A locker is included at no charge for member and spouse.

There is no green fee for spouses and children up to age 18 during regular play times. Other guests permitted at prevailing rates.

## Junior

Junior member's playing schedule is as follows (unless with a parent or as permitted by the Pro) and a tee time is required:

Wednesday	after 2:00 pm (unless participating in a program)
Weekends/Holidays	after 1:00 pm (unless authorized by the Pro) Other Days

## Social Member

Social members in good standing may golf by identifying themselves to the Golf Shop Staff and paying the designated green fees.

- no more than two (2) times a month
- Saturday, Sunday and Holiday rounds must be after 1 pm.
- Guests are welcome following the same restrictions and at the prevailing rate

A locker is not included with this membership, but one may be assigned by request for the prevailing rate.

Social members may play in any Men's Stag, the Men's Invitational, Member-Guest, and the 5-Person Scramble, and par 3 events unless otherwise stated. Event participation counts towards the two rounds per month unless otherwise stated.

## Restricted and Non-Member

**Any individual who is not a full golf member may only play the course twice in one month.**

## Guests

Persons not members of LCC, who wish to play golf, must be sponsored by a member either in person or by telephone, and pay the prevailing green fees rate (listed on last page). Members are responsible for making guests aware of our policies and are also responsible for their actions while on property.

- A golf member can bring one guest any time, any day
- A golf member can bring two or more guests after 9:30 am Weekends
- Guest of social members are permitted according to social restrictions
- Any guest is limited to two rounds per month

To satisfy PLCB regulations, when guests enter the property, they are required to enter their name into either the guest register located in the club house foyer or with the Golf Shop.

Members' immediate family (son/daughter and spouse, father and mother, sister/brother and spouse, and grandchildren) will be granted a discount, to be determined by the Board, on the prevailing green fees. This privilege shall NOT be abused! No discount will be granted on cart fees.

## Outside Parties (Non-Member Golf Events)

All outside parties must conform to LCC dress code and etiquette as outlined in our Rules and Regulations. These events are scheduled on Monday, Thursday, or Friday whenever possible.

Inquiries or written requests for outside parties should be sent to the General Manager at least 60 days in advance. The request should include the number of guests, the meal(s) desired, and the starting times required. With the Board's approval, it will be the General Manager's and the Club Professional's responsibility to make the proper arrangements, pricing, etc., for the outing.

## Tri-County Association

The Tri-County Association consists of several private country clubs in the area. The clubs allow reciprocity among all other member clubs. See [tricitygolf.com](http://tricitygolf.com) for more details.

1. The professional or shop staff has the availability of the other member clubs.
2. The LCC professional or shop staff must call to set up tee-times for full golf members at Tri-County club.
3. Green and cart fees could be billed to your LCC account, paid with credit card or cash to the Tri-County club.
4. In addition to the golf course, the other facilities of the Tri-County club are usually available to members – check with their Golf Professional.
5. If any full golf member wishes to entertain a guest at one of the Tri-County clubs, they must inform our professional staff so that proper arrangements and fees can be determined.

Other club reciprocity is arranged with area clubs; speak to the Pro to make arrangements.

## Clubhouse

### Club Charge and Signatures

When dining at the club, offering your member number at the beginning of your service helps our servers. A member, or the guest of a member, is required to sign their check before leaving the clubhouse. Your signature signifies the acceptance of the charges on the check.

While reviewing the charge, please take a moment to verify your member's name and account number appear at the top of the slip. If you notice an error, please bring it to your server's attention. Please include your printed member name and account number as requested on the slip. If there is a discrepancy on the check, it must be brought to the attention of the server, or the office within five (5) days.

A service charge of 18% (20% for events) is assessed on all food and beverage purchases; 15% of this charge goes to those who served you while 3% (to 5%) goes to administration. Additional tips left on a slip go to your server via their paycheck (cash tips go directly to them). Service charges and tips do not count towards the minimum requirement as described further below.

Junior members do not have signing privileges on their club account; they must pay cash.

Note: Children or family members of members may only use and sign on an account with the member's consent and must be listed as a dependent on the account.

## Dinners and Outings

The closing of one or more rooms may be required to accommodate outside events or member events. The entire clubhouse is closed only when necessary. The newsletter, calendar of events, emails, wall placards and bulletin boards announce such closings. Please refer to them before planning your visit to the club. In the event of a cancellation or late decision to close, the staff will do its best to inform members of the change.

## Event Reservations

There will be a 48-hour cancellation notice required for all club events. If we do not receive your notice in advance, you will be charged in full for the event according to your reservation.

## Food and Beverage Minimums

All members, except non-resident and junior, are required to meet a designated food and beverage minimum monthly from March to December, Singles: \$100, Families: \$125.

Only the cost of food and beverage(s) will count towards this amount. Food and beverage(s) purchased in the Clubhouse, at the outside facility, and for club events contribute to the monthly total. Unused minimum will be assessed to the monthly bill after closing on the last day of the month.

Members participating in a non-club event cannot have the cost of their meal deducted from their club minimum. Only in the case that they are the host and the entire bill is being charged to their account will this be allowed.

## General Reservations

Reservations are required for all dining areas. When calling, please give your name, member number, time of arrival, and number in party. If there is a preference in seating, or a special accommodation, please inform the person taking the reservation. The request will be granted if possible.

Reservations for parties larger than six (6) people need to be made at least thirty (30) minutes before arrival time.

Reservations may be required for certain club events where seating is limited. These are accepted on a first-come, first-served basis. The newsletter, calendar of events, emails, wall placards and bulletin boards announce club events.

## Take-Out Orders

We are not permitted to allow uncooked meat to be sold as take-out. Alcoholic beverages are not allowed to leave the club's premises at any time according to our liquor license. (This later rule was suspended by the PLCB in 2020, but may be reinstated by the state at any time.)

A "to-go fee" is assessed on to-go orders to cover the cost of packaging. The "to go" fee does not count toward the minimum.

Club management reserves the right to limit or suspend the taking of to-go orders during busy dining times to best accommodate members present in the clubhouse.

## Hosting a Banquet

Members are encouraged to utilize the banquet facilities of their club. The General Manager and Chef will help plan any kind of event. Room charges are waived; and the event can be applied to the member's minimum if charged on their account. Banquet information is available in the office.

## Guests

All guests must be entered into the guest register in the clubhouse foyer or at the Golf Shop as per PLCB regulations.

Guests are welcome to utilize the dining facilities, but per our liquor license, are not permitted to purchase alcohol unless participating in a pre-arranged party or function.

Guests of a golf member are asked to sign and print their name on charge slips if the member is not present; not to forge the member's name. Social members must accompany their guests both in the clubhouse and on the Golf Course.

## Minimum Rollover Policy

To accommodate members who are away from the area during the winter months, and in recognizing that life is unpredictable, LCC permits its members to "roll" one month's minimum into another month.

The TOTAL minimum for one month may be combined with the TOTAL minimum for another month.

To ensure the Minimum Rollover Policy continues, please follow the guidelines shown below:

1. A rollover request must be in writing and sent to the office via mail, email, or fax. The request must be received at least one month before the months affected by the rollover.
2. For unexpected/late requests, the request must be submitted before the 15<sup>th</sup> if you want the current month to be rolled into the next. (Example: if it is October, and you need to roll October into November, the request must be received by October 15<sup>th</sup>.) Requests received within the last 15 days of the month will be rejected.
3. Rollovers cannot cross into the next year. If you plan to be away in November or December, plan accordingly by requesting a roll back into September or October.
4. Two or more months may not be rolled into another; only one month into one other month. For example, March and April cannot be rolled into May; BUT, March can be rolled into May, and April into June.
5. Lastly, your presence in the clubhouse during a rolled month voids the rollover.

## Payment Policies

### Accepted Payments

LCC accepts personal checks, business checks, all major credit cards and cash.



A 3% processing fee will be assessed on all card purchases at register level.

Members may charge purchases to their accounts which will be billed on the 1<sup>st</sup> of the month and due the following 15<sup>th</sup>.

Autopay by Card, autopay by ACH, and payment via Online is available for membership account payments. A 1.5% processing fee will be assessed on member account payments made by card; there is currently no charge for ACH payments.

## Arrears Policy

All monthly LCC bills are due and payable upon receipt. Any accounts:

- over 60 days in arrears may have their Club privileges suspended until payment in full is made.
- over 90 days in arrears will be turned over to the Board of Governors for review and possible collection action and suspended immediately.
- over 120 days will be turned over to AAS Recovery Services for further collection actions.

In the event of an account in arrears at the end of the year, membership cannot be continued until the previous year's balance is paid in full. Current Membership Dues must be paid in full. Accounts not paid in full will be suspended until payment is received.

If extenuating circumstances prevent timely payments to your account, please contact the office to make payment arrangements.

## New Members

New Members joining after the first of any calendar year will have the following discounts, unless a membership special is currently being offered:

After June 30th	3/4 dues	After July 31st	2/3 dues
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## Prepay Specials

At the discretion of the Board of Governors, an Early Pay or Prepay Special may be offered which will allow new golf members to pay their dues after August 15<sup>th</sup> and be afforded all club privileges for the remainder of that year and the next calendar year.

## Renewal or Resignation of Membership

Billing of Membership Dues will repeat yearly until a letter of resignation is presented to the Board of Governors.

Any member resigning from the club is not entitled to any reimbursement of fees or dues unless resignation occurs prior to the start of the season. The Board of Governors will determine if any amounts will be refunded or credited upon written request for resignations after the start of the season. Members who resign for less than 5 months and rejoin, will have double minimums for months absent according to rejoin date.

## Definitions and Fees

Age	As of December 31 <sup>st</sup> prior year
Family	Both Spouses and Children up to the age of 18
Non-Resident	Has residency outside a 50-mile radius of LCC; excludes anyone owning or renting a second residence within 50 road miles of LCC. Must have tee times, pay green fees, may play in all golf events. Limited to 35 members.
Minimum	Monthly, March-December; \$100 singles, \$125 families
Lockers	Included in golf memberships; available for no charge for Non-Residents and Evening members; Optional for Socials and Juniors at \$75/year; contact the office to make arrangements
Handicap System	Choice to utilize, charged once for year on March 31st; \$35 for full golfers, \$20 for Juniors (or per the WPGA)
Event Fees	Event fees are not included in the membership dues. A portion of an event fee will count towards the minimum if food or drink is included in the event.
Late Charge	5% penalty on amounts in arrears 60 days or more; assessed monthly until paid in full; not removable without a written request
Returned Checks	\$40 NSF charge per check
Golf Shop Services	Cart and Bag Storage Fees to be published in March of each year
Unlimited Carts/year	\$900per golfer, non-transferable, excludes events that include carts in the price; carts available only when Golf Shop is open
Installments	Dues installments are available or can be arranged for all memberships; installments are made in consecutive months; an installment fee may be added to each installment
Initiation Fee	An initiation fee of \$750 is required for all new members and members rejoining after more than one year absence, unless otherwise adjusted per membership level by the Board, or discounted at the discretion of the membership chair or management

## Golf Fee Schedule

Weekdays are Monday to Thursday, Weekend rates are Friday to Sunday and Holidays

	18 Holes	9 Holes
Riding Carts per person	30.00	15.00
Social/Non-Resident Green Fee	50.00	20.00
Guest Round (must take cart)	90.00	45.00
Golfer Immediate Family Round	80.00	35.00
Social Immediate Family Round	85.00	40.00
Junior Guest Fee (under age 18)	20.00	
Tri-County* may vary	45.00	

**Members should also familiarize themselves with Ligonier Country Club’s Bylaws for the governing guidance of the club.**