

# Ligonier Country Club

## Rules, Regulations and Policies

### General Rules

#### Dress Code and Conduct

To avoid unpleasant circumstances and embarrassing situations, we ask that you adhere to the following rules of dress for all areas of Ligonier Country Club. **Members are responsible for acquainting their guest, including children, with these dress rules.** The General Manager, Club Professional, or Tee Starter, has the authority to judge appropriateness of dress and enforcement.

- **Soft spikes only** on the Golf Course. Soft spikes may only be worn in Locker Rooms, Grillroom, and Stairways. No one is allowed to be on any greens, including practice greens, except in approved golf shoes.
- Playing without shirts or in any undershirt is forbidden, and no attire may bear improper imprints.
- **Denim material is prohibited on the golf course** and practice areas from April 1<sup>st</sup> through October 31<sup>st</sup>. Denim will be permitted year-round in the clubhouse and on the patio provided it is tasteful and in good repair. Denim must be free of tears, holes, rips, tatters or frays.
- Hats are not permitted to be worn in the formal dining room.
- Rules of dress may be altered or suspended in the event of a themed party.
- Shirts, unless properly banded at the bottom, must be tucked in.

#### Appropriate Attire

Tailored Shirts	Golf Slacks and Shorts	Gore-Tex or Nylon all-weather gear
Bermuda Shorts	Women's Collarless Tops	Fashionable Sweatshirts with Collar or Turtleneck exposed

#### Inappropriate Attire

<b>Halter Tops</b>	<b>Coaching Shorts</b>	<b>T-shirts</b>	<b>Tank Tops</b>
<b>Racquet Ball Shorts</b>	<b>Spandex</b>	<b>Short-Shorts</b>	<b>Camouflage</b>
<b>Tennis Shorts</b>	<b>Cut-Off Shorts</b>	<b>Gym Trunks</b>	<b>Sweat Pants</b>
<b>Boxer Type Shorts</b>	<b>Jogging Pants</b>	<b>Exposed Shirt Tails without Banded Bottom</b>	

#### Abusive Language

Ligonier Country Club does not condone abusive language, loudness, and swearing. This policy is strictly followed. The Board of Governors will be assisted by the General Manager in their efforts to make Ligonier Country Club a positive experience, a peaceful place and a comfortable atmosphere for our members and guests to enjoy. Violations reported to the General Manager will be directed to the Board of Governors, or can be reported to the Board by any member. If the General Manager or a club member asks you to curtail your volume or language, please cooperate.

#### Alcoholic and Non-Alcoholic Beverages

All beverages consumed on the Club premises must be purchased at the Club. PLCB regulations prohibits the use of outside coolers. Also per our license with the PLCB, only members of Ligonier Country Club may purchase alcohol from the club. (Guests participating in a function may purchase alcohol during the hours of the function only.) We are not permitted to sell any alcohol "to go" unless purchased for consumption on club property.

#### Smoking

Smoking is prohibited in all indoor areas of the Club.

#### Golf Course

The official golf season opens March 1<sup>st</sup> and closes on October 31<sup>st</sup>.

All players must be familiar with the Rules, Regulations, and Etiquette of Golf and observe them at all times. USGA Rules govern all play, except as modified by local rules posted on the Score Card, at the Pro Shop or at #1 Tee. Observe the Rules and Regulations as

set forth; replace divots and repair ball marks on greens; rake sand bunkers; do not litter the course and Club property; abide by the USGA Rules of Golf and Local Rules; avoid profanity and vulgar language; and respect the rights of others.

<b>Cart and Green Fee Prices</b>				
	<u>18 M-Th</u>	<u>18 F-S/H</u>	<u>9 M-Th</u>	<u>9 F-S/H</u>
½ Cart Member	\$20	\$20	\$11	\$11
½ Cart Non-Member	25	25	12.50	12.50
Social/Non-Resident Green Fee	25	30	20	25
Golfer's Immediate Family Green Fee	20	20	15	15
Social/NRM's Immediate Family	25	30	20	25
Guest Fee	25	35	20	30

Off-season pricing is generally in effect the third Saturday of October to the third Friday in April. Exact dates will be determined each year. All 18-hole green fees are \$20 and all 9-hole green fees are \$10 during the off-season.

### **Starting Time Reservations**

Starting times will be observed between the hours of 8 a.m. and 4 p.m. on all weekdays, Saturdays, Sundays, and holidays. The first starting time will be 7 a.m. on weekends from Memorial Day thru Labor Day.

Please be sure to notify the Pro Shop if you are unable to use your starting time. Anyone who habitually does not show up or call to cancel a starting time will lose the right to reserve a starting time.

#### The Pro Shop

The Pro Shop is open March 1st through November 30th.

Weekdays: April through October, open at 7:30 a.m.; March and November, open at 9 a.m.

Weekends: Memorial Day through Labor Day, open at 6:30 a.m; otherwise 7:30 am

#### Range and Bag Storage

A service of the Pro Shop.

#### Prices

- Range Pass: \$125 or \$4 per bag
- Bag Storage and Cleaning: \$80
- Range and Bag Storage: \$170
- Storage of a Cart: \$50
- Bag with Extra Cart Storage \$90 (limited availability)

#### Range Hours

- Practice Range is open during shop hours, April 15<sup>th</sup> through closing day.
- The range will close in the summer at 5:00 pm on Wednesday evening in preparation for maintenance on Thursday. The range reopens at 9:30 Thursday morning.
- Weather conditions may dictate the closing of the practice facility on certain days.

#### Gift Certificates

Amounts may be purchased from \$5 upwards at any time of the year for either shop merchandise or lessons.

### **Golf Regulations**

1. All play must begin at the First Tee unless otherwise authorized by the Pro Shop.

2. Practice is restricted to the driving range and practice greens. Practice on the Golf Course is prohibited.
3. The use of the club head to retrieve your golf ball from the cup is prohibited.
4. Singles and twosomes are not permitted on Tuesdays, Wednesdays, Saturdays, Sundays, and Holidays, unless authorized by the Pro Shop. Neither of these modes of play may request the privilege of playing through.
5. No more than four (4) persons may play in a group at any time during the golf season (March 1<sup>st</sup> through October 31<sup>st</sup>).
6. All cart signs should be observed. NOTE: Carts are NOT permitted within 30 feet of any green. Respect for our common property should dictate that cart users avoid wet areas and ground under repair. Carts should not go beyond the cart signs.
7. Should there be an open hole immediately ahead of any group the following group should be extended the privilege of playing through. This is a courtesy, which both speeds play and fosters friendly participation.

Members and their guests are reminded that neither Ligonier Country Club nor its Club Professional is financially responsible or liable for property kept or stored in the Clubhouse, Cart Barn or Pro Shop. It is suggested that members check with their insurance agents to be certain that these are covered in case of fire, theft, or other loss.

As a matter of common practice, protection and the preservation of pleasant relationships at Ligonier Country Club, we ask that all members be responsible for the observance of the rules and regulations contained herein. It should also be the responsibility of all of us to report to the Golf Committee, in writing, any flagrant infractions of the golf etiquette and/or the regulations that are established by the Club.

### Carts

Golf carts are the property of Ligonier Country Club and are rented by the Pro Shop to members and guests who are at least 16 years of age and hold a valid driver's license. All golf carts must be returned to the Pro Shop immediately after use.

Cart users are required to protect themselves from any liabilities by being adequately insured. The Club assumes no liability for accidents created by golf carts.

### **Cart Regulations**

- **In a group, no more than one (1) single rider is permitted**
- No more than 2 people per cart
- Cart Regulation signs are posted on #1 and #10 tees and are to be followed always
- When carts are restricted to Cart Paths Only, medical dispensations may be granted and are indicated by a Red Flag being placed on the cart
- Red Flag Rule: Conditions permitting, 90 degrees from the path to your ball, and back, while avoiding low spots where water tends to pool. No closer than 30 feet from tees and greens. Never to the right of 3, 6, 7, or 17 greens, or behind 6, 12 and 17 greens.

### Handicaps

All handicaps will be assigned according to USGA procedure. Each player is responsible for correctly and promptly entering his/her score into the computer in the Pro Shop after completion of each club event round. The player will enter each adjusted score into the computer to tabulate handicaps. If scores are not reported, the best score of the last twenty (20) will be assigned for the round. The Pro Shop will assist you in this process.

Ligonier Country Club is a part of the **Golf Handicap Information Network (GHIN)**. Please inform the staff of your intention to establish a handicap. If one exists at another club, please tell the staff. Handicap cards for travel are available. **Cost per year**: \$25 (and \$15 for Junior Members), billed in March.

### Restricted and Non-Member Regulations

Any individual who is not a full golfing member may only play the course of Ligonier Country Club twice in one month.

### Guest Privileges

Persons not members of Ligonier Country Club, who wish to play golf, must be sponsored by a full golfing member, either in person or by telephone, and pay the prevailing green fees.

Non-members, other than bona fide house guests, special outings, and business guests, may play our course only twice during each calendar month. House guests, i.e. persons whose residence is at least 50 miles distant and who are residing temporarily in a member's home, may enjoy guest privileges not to exceed a two-week period.

The green fees for a guest accompanied by a golf member will be at the prevailing rate. Member's immediate family (son/daughter and spouse, father and mother, sister/brother and spouse, and grandchildren) will be granted a discount, to be determined by the Board, on the prevailing green fees. This privilege shall NOT be abused! No discount will be granted on cart fees. Current pricing can be found on page 2.

All guests must be entered into the guest register (via the tee sheet or register book in the clubhouse foyer) per PLCB regulations.

### **Social Member's Golfing Privileges**

Social members in good standing may golf by identifying themselves to the Pro Shop Staff and paying the designated green fees. **Social members are permitted to play golf no more than two (2) times a month.** Social members are permitted to bring guests. Social members' golfing schedule is as follows:

Monday, Wednesday Thursday, & Friday	Open
Tuesday	After 1:00 pm
Saturday, Sunday and Holidays	After 2:00 pm

The above schedule applies, except when special events are scheduled. Please call the Pro Shop in advance to ascertain availability of the course. See page 2 for green fee rates.

### **Evening Golf Members**

Evening golf memberships are considered social memberships with extra golf privileges. Evening members may play an unlimited number of rounds after 4:00 pm weekdays and after 3:00 pm weekends and holidays. Tee times before these times are prohibited except for golf events open to social members.

There is no green fee for spouses or children up to age 18. Other guests fee follow the rates listed on page 2.

### **Junior Members**

Junior member's playing schedule is as follows:

Tuesday	after 1:00 pm*	
Wednesday	after 2:00 pm*	(unless participating in a supervised program)
Saturdays, Sundays and Holidays	after 1:00 pm*	(unless specifically authorized by the Pro)
Other Days	Tee times are required	

\*All play before 4:00 pm requires a tee time.

### **Non-Member Golf Events (Outside Parties)**

These events should be scheduled on Monday, Thursday, or Friday, whenever possible. Written requests for outside parties should be sent to the General Manager at least 60 days in advance. The request should include the number of guests, the meal(s) desired, and the starting times required. With the Board's approval, it will be the General Manager's and the Club Professional's responsibility to make the proper arrangements for the outing. All outside parties must conform to Ligonier Country Club dress code, soft spikes rule, and etiquette as outlined in the guidelines.

**Non-Members' Golf Events Green Fees:** Weekday \$40; Weekend \$50

### **The Tri-County Association**

The Tri-County Association consists of a number of private country clubs in the area. The clubs allow reciprocity among all other member clubs. See [tricitygolf.com](http://tricitygolf.com) for more details.

1. The professional or shop staff has the time of availability of the other member clubs.
2. The LCC professional or shop staff must call to set up tee-times for full golfing members of LCC at Tri County clubs.
3. A charge of \$30 for weekdays and \$35 for weekends for greens and cart fees will be billed to your account at LCC, or may be charged to a credit card or paid in cash – the preferred method.
4. In addition to the golf course, the other facilities of the visited club are usually available to LCC members – check with their Pro.
5. If any LCC full golfing members wishes to entertain a guest at one of the Tri-county clubs, they must inform our professional staff so that proper arrangements and fees can be determined.

## Clubhouse

### Reservations

**Reservations are highly recommended** for both the Grillroom and the Formal Dining Room. When calling, please give your name, member number, time of arrival, and number in party.

Reservations may be required for certain club events where seating is limited. These are accepted on a first-come, first-served basis.

If there is a preference in seating, or a special need to accommodate, please inform the person who takes the reservation. The request will be granted if possible.

Please refer to the announcement board and newsletter for events and room closings. Reservations for parties larger than six (6) people need to be made at least one-half hour before arrival time.

### Event Reservations

There will be a 48-hour cancellation notice required for all club events. If we do not receive your notice in advance, you will be charged in full for the event according to your reservation.

### Take-Out Orders

We are not permitted to allow uncooked meat to be sold as take-out. Also, alcoholic beverages are not allowed to leave the club's premises at any time according to our liquor license.

A \$2 charge is assessed on to-go orders to cover the cost of packaging; fee does not count towards minimum.

### Club Charge and Signatures

A member, or the guest of a member, is required to sign their check before leaving the clubhouse. This signature signifies the acceptance of the charges on the check. If there is a discrepancy on the check, it must be brought to the attention of the server, or the office within five (5) days.

Children of members may only use and sign on their parent's account with the member's consent.

Junior members do not have signing privileges on their club account; they must pay cash.

### Guests

All guests must be entered into the guest register in the clubhouse foyer per PLCB regulations.

Guests are welcome to utilize the dining facilities, but per our liquor license, are not permitted to purchase alcohol unless participating in a pre-arranged party or function.

Guests of a golf member are asked to sign and print their name on charge slips if the member is not present; not to forge the member's name. Social members must accompany their guests both in the clubhouse and on the Golf Course.

### Dinners and Outings

The closing of one or more rooms may be required to accommodate outside events or member dinners. The entire clubhouse is closed only when absolutely necessary. The newsletter, calendar of events, emails, wall placards and bulletin boards all announce such closings. Please refer to them before planning your visit to the club. In the event of a cancellation or late decision to close, the staff will do its best to inform members of the change.

### Hosting a Banquet

Members are encouraged to utilize the banquet facilities of their club. The General Manager and Chef will help plan any kind of event. Room charges are waived; and the event can be applied to the member's minimum if charged on their account. Banquet information is available in the office.

### Food and Beverage Minimums

Non-restricted golf members and social members are required to meet a designated food and beverage minimum monthly from March to December. **Singles: \$80, Families: \$105.** Only the cost of food and beverage will count towards this amount: the check's subtotal before to go charges, tax and gratuity. Food and beverage purchases in the Clubhouse, at the Shack, and for club events contribute to the monthly total. Unused minimum will be assessed to the monthly bill after closing on the last day of the month.

Members participating in a non-club event cannot have the cost of their meal deducted from their club minimum. Only in the case that they are the host and the entire bill is being charged to their account will this be allowed.

### **Minimum Rollover Policy:**

In order to accommodate those members who are away from the area in the winter months, and in recognizing that life is unpredictable, Ligonier Country Club permits its members to “roll” one month’s minimum into another month.

The TOTAL minimum for one month may be combined with the TOTAL minimum for another month.

In order to protect this benefit the following guidelines have been put in place:

- A rollover request must be in writing and sent to the office via mail, email, or fax. The request must be received at least one month before the months affected by the rollover.
- For unexpected/late requests: the request must be submitted before the fifteenth if you want the current month to be rolled into the next. (Example: if it is October, and you need to roll October into November, the request must be received by October 15<sup>th</sup>.) Requests within the last fifteen days of the month will be rejected.
- **Rollovers cannot cross into the next year.** If you plan to be gone in November or December, plan accordingly by requesting a roll back into September or October.
- Two or more months may not be rolled into another; only one month into one other month. For example, March and April cannot be rolled into May; BUT: March can be rolled into May, and April into June. Multiple month rollovers will only be permitted for members with reasons involving travel, living arrangements, or health.
- Lastly, presence in the clubhouse during a rolled month voids the rollover.

Please abide by these guidelines so that we may continue to offer this service.

### **Billing and Fees**

<b>Minimum</b>	Monthly, March-December; \$80 for singles, \$105 for families
<b>Lockers</b>	Required of each golfing member; \$70 per year
<b>Handicap System</b>	Member’s choice to utilize, charged once for year; \$25 for full golfers, \$15 for juniors
<b>Late Charge</b>	5% penalty on amounts in arrears 60 days or more; assessed monthly until paid in full; not removable without a written request
<b>Returned Checks</b>	\$40 NSF charge per check

### **Definitions**

<b>Age</b>	As of December 31 <sup>st</sup> , prior year
<b>Family</b>	Both Spouses and Children up to the age of 18
<b>Non-Resident</b>	Has residency outside a 75-mile radius of LCC; excludes anyone owning or renting a second residence within 75 road miles of LCC. Must have tee times, pay green fees, may play in all golf events. Limited to 25 members.

### **Arrears Policy**

All monthly bills are due and payable upon receipt. Any member more than 60 days in arrears may have their Club privileges suspended until payment in full is made. Accounts over 90 days in arrears will be turned over to the Board of Governors for review and possible collection action.

In the event of an account in arrears at the end of the year, membership cannot be continued until the previous year’s balance is paid in full. Current Membership Dues must be paid in full. Accounts not paid in full will be suspended until payment is received.

If extenuating circumstances prevent timely payments to your account, please contact the office to make payment arrangements.

### **Rules and Regulations Regarding Fees and Dues as Approved by the Board of Governors**

- New Members joining after the first of any calendar year will have the following discounts, unless a membership special is currently being offered:  
    After June 30<sup>th</sup>:     3/4 dues                                     After July 31<sup>st</sup>:     2/3 dues
- At the discretion of the Board of Governors, an Early Bird Special may be offered which will allow new golfing members to pay their dues after August 15<sup>th</sup> and be afforded all club privileges for the remainder of that year and the next calendar year.
- Proprietary memberships, when available, will cost \$500.00. Only full golfing members of at least one year and in good standing are eligible. This stock must be surrendered within one year after resignation as a golfing member from Ligonier Country Club and will be redeemed for the price paid as stated on the share certificate.
- No refund of club dues will be considered after June 30<sup>th</sup>; prior to June 30<sup>th</sup>, all requests for refunds must be presented in writing to the Board of Governors for consideration.
- Members who resign for less than 5 months, and rejoin, will have double minimums for months absent according to rejoin date.
- Billing of Membership Dues at Ligonier Country Club will repeat yearly until a letter of resignation is presented to the Board of Governors.